

# First Church of Squantum

164 Bellevue Road • Squantum, MA 02171

Office Phone: (617) 328-6649

Office Hours: 9:00 a.m.– 12 noon (Monday–Friday)

e-mail: firstchurchsquantum@verizon.net

Reverend Douglas L. Gray, Minister / Home Phone (617) 481-4436

Reverend Clara Sparks, Chaplain / (617) 773-3724

---

## Quick Start to a Wedding

1. Pick a date.
2. Read over this sheet.
3. Give us a call (617-328-6649) and set up a time to come see us and meet our pastor.
4. Fill out the attached registration sheet as best you can. If you have questions or aren't sure of something, the pastor is glad to help.
5. Like what you find? Turn in a \$100 deposit and the registration sheet to lock in your date.

## Some of Our Wedding Policies

1. Consult with the officiating minister on the dates and times for your wedding, rehearsal and the decorating of the church.
2. Rehearsals the night before are a good idea. Please plan on it!
3. Church may be opened for wedding preparations two (2) hours ahead of time unless otherwise arranged. If more than one wedding is set for the same day, there will be 2 hours in between.
4. Counseling sessions will be held before the wedding—times and dates are to be set up with the minister. Generally, the minister is available some evenings and some weekends.
5. Weddings at our church must have at least one of our staff ministers officiating.
6. Wedding bulletins (optional) should be ordered as soon as possible and paid for up front. If you wish us to use your own paper, please check with us so we know it will work.

## Wedding and Reception Fees

A \$100 non-refundable fee should be paid at the time the wedding date is set. We have many requests for dates and when they are cancelled with short notice, others are left out. All fees should be paid before the rehearsal.

<b>Building Use:</b>	\$275	Sanctuary (Wedding)
<b>(non-members only)</b>	\$125	Fellowship Hall (Reception)
<b>Staff:</b>	\$250	Minister
	*	Organists/Pianists/Other musicians or soloists
	\$100	Custodian for wedding only, \$150 for wedding & reception
	\$50	Secretary for bulletin preparation
	\$25	Per hundred for bulletin

### Special Church Rules:

- No alcoholic beverages or smoking on church property. No rice or birdseed to be thrown after ceremony.
- Music shall be arranged with the minister and organist. You are encouraged to come up with special music, singers, etc. or consult your minister for alternatives.  
If you would like an organist or pianist, Bob Ougoorlian is great! (617) 436-2891.
- Note: Should there be a change in pastoral leadership, these fees are subject to change!
- ***All fees must be paid before the rehearsal.***

\* Arranged independently between you and the musician(s).